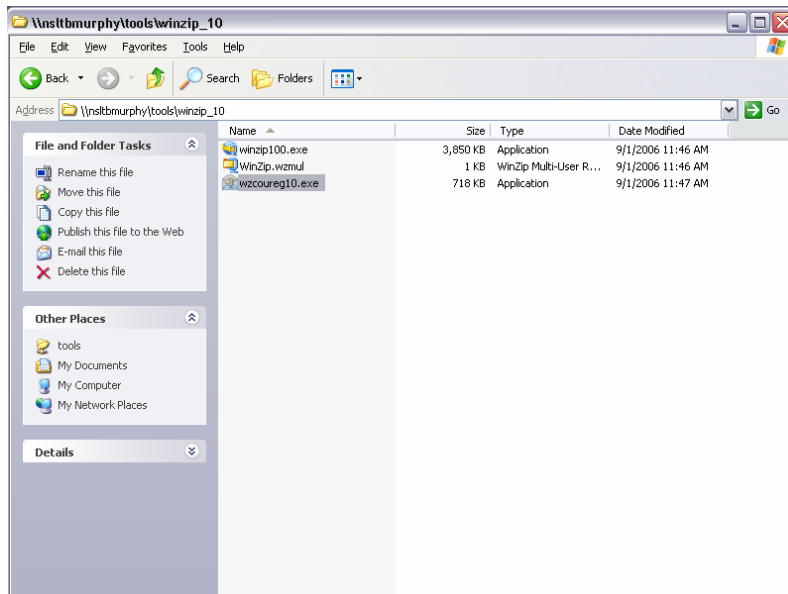


## How to set up Winzip for Outlook....

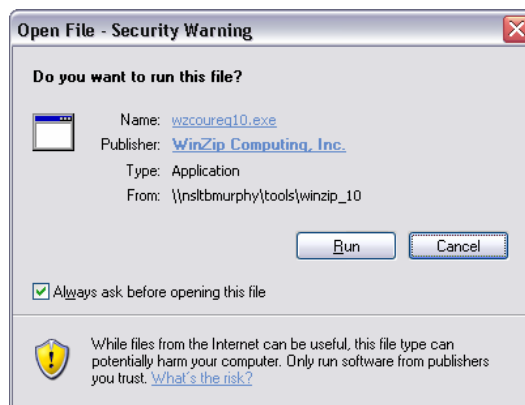
**PLEASE NOTE:** This application was purchased and licensed by NWOS and is intended solely for the use of NWOS employees. You are allowed to download and run this application only if you plan to use it for NWOS related work or activities.

This application will run with Microsoft Outlook, but **NOT** Outlook Express.

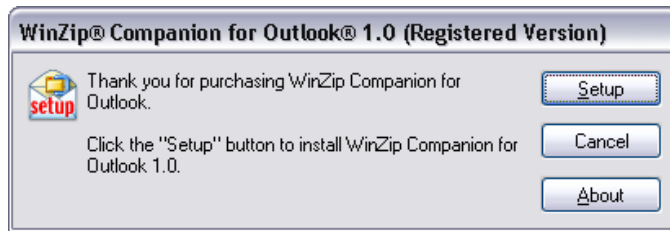
1. If you have not already done so, go to [www.nwos-spokane.com](http://www.nwos-spokane.com) web page and at the bottom of the main page you will see a “Help Desk” link. Please use this link and go to the Help Desk page. Double click on the “Winzip” link under applications to get the downloads. You do not need to download a second time.
2. The downloads will go to your “c:\temp” folder.



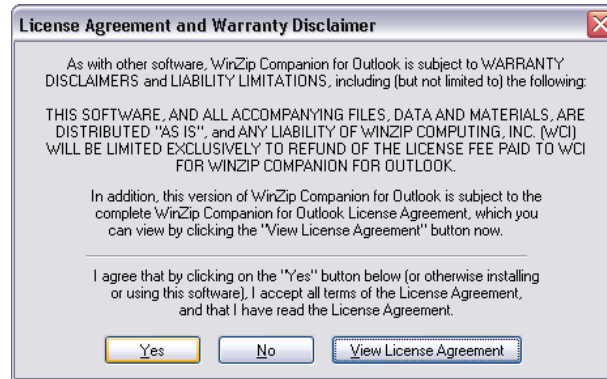
3. Go to the “c:\temp” folder and double click on and run the “wzcoureq10.exe” file.



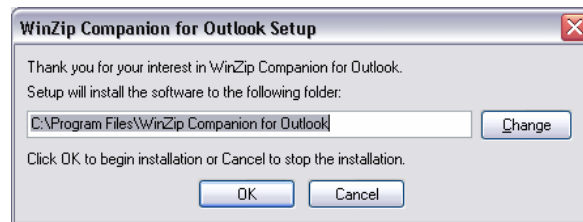
4. Click on “Run.”



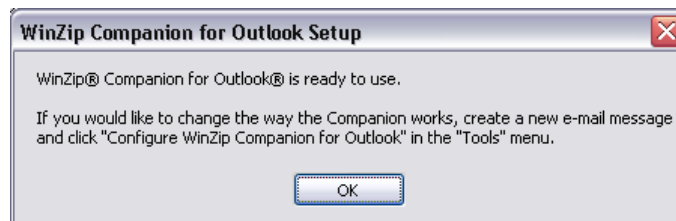
5. Click on "Setup."



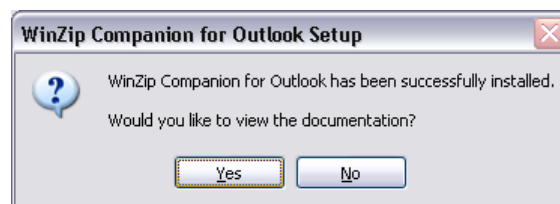
6. Click on "Yes."



7. Click on "OK."



8. Click on "OK."



9. Click on "Yes" or "No".

10. Done.....